

Daily Bread Food Pantry
Board Meeting Agenda
Wednesday, October 6, 2021

PRIOR MINUTES REVIEW – See accompanying file (7:00 PM – 7:10)

BOARD MEMBERSHIP CHANGES (7:10 to 7:30)

- Thank you to Hansel
 - Formal acknowledgment of Hansel’s resignation from the Board
- Introduction to Katherine (Kay) Gelfman (formal appointment to Board and as Treasurer will be made by Unanimous Consent or at next meeting).
- Key volunteers to be approached for possible inclusion on Board

PRESIDENT’S REPORT (7:30 – 7:45)

- Conversation with Danbury City Health Dept.
- Grant Application to Savings Bank of Danbury
- Closure of Wells Fargo Accounts
- QuickBooks Project/Financial Update (in lieu of full Treasurer’s report pending appointment)

RELATIONSHIP WITH ST JAMES’ (7:45-8:00)

- Response to request for a “space usage contribution” of \$6,500 for 2022
- Request space in church hall for free refrigerator(s) available from Food Bank?

VOLUNTEER COORDINATOR REPORT (8:00 – 8:10)

- Marybeth to present any volunteer issues

CLIENT TRENDS REPORT/CLIENT VISIT POLICY (8:10 – 8:15)

THANKSGIVING & CHRISTMAS DISTRIBUTION PLANS (8:15 – 8:30)

- Preliminary Planning

SINGLE USE PLASTIC BAGS (8:30 – 8:40)

- General discussion of possible alternatives/reducing use

OTHER: (8:40 – 8:50)

- Pantry Coordinator Report
- AOB
- Next Meeting Date