

Daily Bread Food Pantry
Board Meeting Agenda
Wednesday, September 1, 2021

PRIOR MINUTES REVIEW – See accompanying file (4:00 PM – 4:05)

BOARD MEMBERSHIP CHANGES (4:05 to 4:10)

- Thank you to RoseAnne
 - Formal acknowledgment of RoseAnne’s resignation from Board and as Secretary
- Welcome Marybeth!
 - Formal confirmation of Marybeth’s appointment to the Board and as Secretary
- Treasurer replacement update

PRESIDENT’S REPORT (4:10 – 4:25)

- Progress on bringing accounts up-to-date and related matters
- Banking Resolutions - See accompanying file
- Feedback from CT Foodbank/Foodshare annual visit, if any
- DFC and (new) DFC Steering Committee

TREASURER’S REPORT (4:25-4:35)

- Review of 2020 Activity (See accompanying file)
- Future report contents

VOLUNTEER COORDINATOR REPORT (4:35 – 4:40)

- For this meeting, really just a placeholder unless Marybeth would like to offer any initial observations on volunteer matters. Will be regular agenda item in the future

CLIENT TRENDS REPORT (4:40 – 4:50)

- This will be another regular slot going forward – I suggest Hansel presents this based on data in SoxBox FBM
- Progress on TEFAP/CTNAP Updates

CLIENT VISIT POLICY (4:50 – 4:55)

- Update from last meeting’s discussions

PANTRY SAFETY/RISK REVIEW (4:55 – 5:05)

- COVID-19
- Other

OTHER: (5:05 – 5:15)

- Pantry Coordinator Report
- AOB
- Next Meeting Date